

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Mayor Moser.
3. Roll Call: Neil Duncan, Jack Davis, Kevin Sair, Mayor Moser, and Harold Merritt were present. Dale Harris was present. Nathan Bronemann took minutes. Legal Counsel was excused. Rod Mills of Ensign Engineering was present.
4. Declarations of conflict of interests

Mayor Moser declared a conflict with agenda item #9 as a part owner of Plains, LLC.

Harold Merritt declared a conflict with agenda item #9 as a part owner of Plains, LLC.

5. Discussion and possible action on accepting a new user to the system – Erik and Amy Alkema

Rod Mills said they had done an evaluation of their property and connecting the Alkema's to the system. He said to do what was planned would cost the Alkema's in excess of \$40,000. He said they were looking at other alternatives. He said he didn't feel there was a benefit to run the main across the entire frontage of their property. He said they would still have to add a fire hydrant. He said he anticipated making those changes would likely cut the cost in half. He also recommended a partial waiver of the impact fee as the Alkema's would be paying to expand the system in part. He said he would continue to work on an agreement.

Jack Davis said he felt that anything fair would be fine with him.

Motion made by Mayor Moser to open a line of credit with State Bank to be able to pay for projects such as this in order to allow new residents to finance the payment. Jack Davis seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

6. Acquisitions – Harold Merritt

Nothing new to report.

Rod Mills reported that the State had not yet issued new numbers for the two water systems. He said the State is currently working on assigning new numbers.

7. Funding – Kevin Sair

Rod Mills said they had completed the detailed archeological study required by Rural Water. He said that study was the last item that needed to be completed for the funding process. He said he expected funds to be obligated within the next 30 days.

8. Operations – Neil Duncan

Neil Duncan said they needed some funding to get the Cedar Point pump back up and running. He said that would cost \$8,600.

Dale Harris said there were four wells, but only two of them were operational. One of the well pumps needed to be fixed. He said they were holding the same level in the tank, but the level did drop when they had a power outage last week.

Rod Mills said the State would allow their funding to be used for emergency repairs. He said he felt that this pump repair would qualify.

Motion made by Neil Duncan to have Rod Mills seek State approval to authorize spending funds on the well pump repair. Mayor Moser seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

Motion made by Mayor Moser to approve the well pump repair cost. Neil Duncan seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

Neil Duncan said they would like to get the telemetry project done.

Rod Mills asked for the paperwork to accomplish the telemetry project as well as the well pump repair.

Motion made by Neil Duncan to add the telemetry system to the request to the State. Jack Davis seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

Nathan Bronemann asked for clarification on stand-by fees and impact fees.

Rod Mills said that any customer paying a stand-by fee would not have to pay an impact fee at a later date.

Chrisy Jorgensen asked if she would be charged on all four of her meters.

Mayor Moser said each meter would be billed a standby fee or base rate of \$29.

Harold Merritt suggested that the board take some time to discuss her issue.

Motion made by Mayor Moser to put an item regarding meters used for irrigation on the next agenda. Neil Duncan seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

9. Resource Management – Mayor Moser

- a. Discussion and action on taking over the lease of two State well sites and one tank site from Plains, LLC

Mayor Moser explained that Plains, LLC currently leased two well sites as well as a tank. He said the lease is up this month.

Rod Mills suggested evaluating that lease on the basis of its merits and allowing him to report back to the board.

Harold Merritt said the lease was about \$1,100 per year on a yearly basis.

Motion made by Jack Davis to allow Ensign Engineering to evaluate the proposed lease. Neil Duncan seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-abstain, Neil Duncan-yes, Harold Merritt-abstain. The motion passed 3/0 with two abstentions.

10. Development – Jack Davis

- a. District Services Delivery Systems – Rod Mills

Rod Mills said that the research for the Alkema's prompted some research on service delivery to new developments. He said one business model was to have the Town notify the District of any new developments and allow the developer to design and install water infrastructure. He said another model was to have the District handle all of the design of the water infrastructure on all new development which would be paid for by the developer. He asked the board which model they would prefer to use.

Jack Davis suggested having these policies put into a manual form to be read and referred to.

Motion made by Mayor Moser to follow the model where the District in over new infrastructure. Neil Duncan seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

11. Review of Policies and Procedures

Mayor Moser said the board needed to attend some State required training this year.

Jack Davis asked Rod Mills how soon they would have documented policies.

Rod Mills said they already had policies on billing and shutoff procedures.

Mayor Moser said Jack Davis was looking for a policy/procedural manual that could be read.

Rod Mills said he would sit down with Nathan Bronemann and get that done.

12. Sewer

Rod Mills said he had had some discussion on sewer policy. He recommended that the District not obligate themselves to one specific product or provider.

Motion made by Neil Duncan to further discuss the Town and District policy on sewer at the next meeting. Jack Davis seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

13. Consent Calendar - Income and Expenses

Nathan Bronemann said that the Town had collected a few hundred dollars in water payments that it would pay to the District, and the water bills had just gone out, so payments would now begin to come in.

14. Consider approval of minutes:

a. June 5, 2013 Regular Meeting Minutes

Motion made by Mayor Moser to approve the June 5, 2013 regular meeting minutes.

Neil Duncan seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

15. Request for a closed session

None requested.

16. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Jack Davis seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Neil Duncan-yes, Harold Merritt-yes. The motion passed 5/0.

Meeting adjourned at approximately 7:13 PM.

Date approved: _____

ATTEST BY: _____
Nathan Bronemann

Chairman Harold Merritt